

Division:	Fellowship Experience	Ref. No.	TOR-3183
Department:	Professional Standards		
Title:	Aotearoa New Zealand Trauma Committee		

1. PURPOSE AND SCOPE

These Terms of Reference establish the RACS Aotearoa New Zealand Trauma Committee

2. KEYWORDS

Trauma, Road Safety, Advocacy, Quality Improvement, Trauma Care

3. BODY OF POLICY

The RACS Aotearoa New Zealand Trauma Committees are responsible for coordinating surgical trauma-related Nationally.

They support the promotion and maintainance of the highest standards of care in trauma surgery in its broadest sense, using an integrated and collaborative approach with other organisations to achieve the best possible outcome for the trauma patient.

3.1. Duties and Responsibilities

The RACS Aotearoa New Zealand Trauma Committees duties and responsibilities include:

- 3.1.1. advise RACS on the scope and nature of surgical practice in trauma services in Aotearoa New Zealand
- 3.1.2 In collaboration with the RACS Trauma Committee, provide input to the development and implementation of policies and position statements on optimal trauma management, prevention of injury, care of trauma patients, workforce and education in particular as they relate to the Aotearoa New Zealand health system.
- 3.1.3 Collaborate and engage stakeholders including surgical specialty and sub-specialty groups, trauma networks and/or committees, hospitals and area health networks and regulatory agencies on trauma care, prevention and advocacy in each jurisdiction.
- 3.1.4 Advise and assist RACS with workforce issues relating to the provision of trauma surgical services including recruitment, retention, training and support for surgeons working in trauma services in Aotearoa New Zealand.
- 3.1.5 Support the RACS Trauma Committee in fostering research in the education and training of trauma surgeons.
- 3.1.6 Assist the Trauma Care Verification Program with the coordination and implementation of verification visits in Aotearoa New Zealand.

3.2. Powers

The RACS Aotearoa New Zealand Committees will have powers to make recommendations to the RACS Trauma Committee. These recommendations regarding local advocacy and surgical service delivery in trauma care. Support for advocacy work or if national issues are raised at the local level can be obtained through the secretariat

Approved By:	EGM, Fellowship Experience	Original Issue:	November 2024
Document Owner:	Manager, Professional Standards	Version:	1
		Approval Date:	November 2024
		Review Date:	November 2027

Division:	Fellowship Experience	Ref. No.	TOR-3183
Department:	Professional Standards		
Title:	Aotearoa New Zealand Trauma Committee		

of the RACS Trauma Committee or the Health Policy and Advocacy Committee. This relates to trauma and road safety related activity including submissions, government engagement, media activity and professional development.

3.3. Composition and Size

Membership of the RACS Aotearoa New Zealand Trauma Committees will consist of:

- 3.3.1 Chair, RACS Aotearoa New Zealand Trauma Committee
- 3.3.2 Fellows from as wide a range of specialties as possible. At least one of these members to be from a regional, rural area and at least one a younger fellow.
- 3.3.3 co-option of members who are non RACS fellows that can be drawn from the following professional areas with appropriate trauma experience:
- Other medical colleges and medical specialties
 - Nursing, Allied Health or other hospital based professions
 - First responders
 - Data analytics
 - Research
 - Education and training including University and Teaching Hospital expertise
 - Policy, Road Safety and Advocacy
 - Government organisations
 - Other individuals from aligned organisations

In Attendance:

- 3.3.4 AoNZ Secretariat staff
- 3.3.5 AoNZ General Manager

3.4 Tenure and Method of Appointment

In line with Council terms of appointment, a term of office shall be for a maximum of three years, and membership shall be for a maximum of three terms. Co-option will require a vote of the Committee members to be approved.

3.4.1 Chair

The position of Chair is voted on and then nominated from the Committee. Nomination is then ratified by RACS Trauma Committee at their next meeting. The Chair position can be held for no more than 2 x 3 year terms.

Division:	Fellowship Experience	Ref. No.	TOR-3183
Department:	Professional Standards		
Title:	Aotearoa New Zealand Trauma Committee		

3.4.2 Link with RACS Trauma Committee

Chair / representative attends national trauma meetings and provide reports / updates. Provide active input into the discussions at the meetings. In person attendance is available at the November meeting of the RACS Trauma Committee and at the meeting held each May at the ASC.

3.5 Meetings

There shall be between 2 and 6 meetings each year. Subject to budget and local meeting practices these can be face to face, hybrid or videoconference.

The RACS Trauma Chair is available to attend meetings and offer support where needed.

3.6 Quorum

A quorum shall be a voting majority of the membership of the committee. In the absence of the Chair, the members shall nominate an Acting Chair. If a temporary Chair cannot be determined for that one meeting, a majority vote made by the committee will decide the outcome.

3.7 Accountability and Reporting Structure

The RACS Aotearoa New Zealand Trauma Committees report to the RACS Trauma Committee which is then accountable to the Professional Standards Committee. The RACS Aotearoa New Zealand Committees should maintain a link with their local RACS Aotearoa New Zealand National Committee and the local departmental committee / network which governs trauma care in Aotearoa New Zealand.

Approver RACS Bi-National Trauma Committee
Authoriser Council